

Glucagon Skill Competency Test

Delegation must be done in accordance with Wisconsin state laws and regulations. The health, safety, and welfare of the student must be the primary consideration. The school nurse is responsible for choosing, training, and providing ongoing supervision of the trained school personnel. Annual skill verification is recommended by a registered nurse, medical provider, or a skilled and willing parent.

Student's name: _____ **Grade/Teacher:** _____

Person trained: _____ **Position:** _____ **Initials:** _____

Person training: _____ **Position:** _____ **Initials:** _____

Skills	Initial Demonstration		Return Demonstration				
	Date:	Date:	Date:	Date:	Date:	Date:	Date:
1. Check for authorization forms/record							
a. Medication Administration Form (optional)							
b. Medical provider (optional)							
c. Parent/guardian (optional)							
2. Check for the Five Rights							
a. Identifies the right student .							
b. Identifies the correct time .							
c. Verifies medicine container matches authorization forms and Medication Administration Record.							
d. Verifies the dose on medication container matches authorization form and records.							
e. Verify the medication is in the correct route as identified on medication container, Medication Administration Records, and authorization forms.							
3. Identify symptoms of severe low blood sugar reaction (as indicated on student's Individual Plan if available).							
4. Have another school personnel call 911 or emergency medical service.							
5. Wash hands and apply gloves.							
6. Remove Glucagon® vial and diluents (syringe) from container.							
7. Remove gray cap from vial.							
8. Remove cap from syringe, place needle tip in center top of the vial and							

slowly push syringe placing diluents in vial.							
9. Gently swirl vial and syringe in vial until solution is clear (takes approximately 20-25 seconds)							
10. Gently withdraw the diluents from vial by slowly removing syringe as you withdraw the liquid.							
11. Position student in a side-lying position if not already done.							
12. Identify location (buttock, thigh, or arm) of injection.							
13. Wipe injection site with alcohol if dirty.							
14. Insert the needle into the skin at the injection site and inject the solution. Remove syringe slowly.							
15. If alone with student, call 911 or emergency medical services, if not already done.							
16. Monitor student.							
17. Maintain side-lying position to prevent aspiration due to vomiting.							
18. When student is stabilized or transported to hospital, remove gloves and wash hands.							
19. Documentation of event and administration of medication on the Medication Administration Record.							
20. Special Considerations:							

Plan for monitoring medication administration:

School Nurse Name: _____ **Phone Number:** _____